Please put a check mark on the scale that corresponds to your training on the different items relevant to the conduct of programs and activities undertaken by the student government, co-curricular organizations and specialized organizations and answer other questions asked. The following is the rating scale. Five (5) represent the highest rank and one (1) as the lowest rate.

1. - Poor 3 - Good 5 – Outstanding
2. - Fair 4 - Very Good

**Phase I – Preparation**

**5 4 3 2 1**

1. Student Leaders performance during the preparation ---------------------------------------------
2. The student leaders manifested the following:
   1. Cooperation/harmony (harmonious relationship in

the coordination and preparation of the activity) \_ ­­\_ ­\_ ­\_ ­\_

* 1. Participation/involvement \_ ­­\_ ­\_ ­\_ ­\_
  2. Open Communication \_ ­­\_ ­\_ ­\_ ­\_
  3. Leadership skills:

Motivating \_ ­­\_ ­\_ ­\_ ­\_ Encouraging \_ ­­\_ ­\_ ­\_ ­\_

Planning \_ ­­\_ ­\_ ­\_ ­\_

Directing \_ ­­\_ ­\_ ­\_ ­\_

Organizing \_ ­­\_ ­\_ ­\_ ­\_

Time management (no wastage of time) \_ ­­\_ ­\_ ­\_ ­\_

Resolving conflicts (if any) \_ ­­\_ ­\_ ­\_ ­\_

**Phase II – Implementation**

1. Participants/Student Leaders (during the program)
2. Degree of participation/involvement of the students \_ ­­\_ ­\_ ­\_ ­\_
3. Level of performance of student participants \_ ­­\_ ­\_ ­\_ ­\_
4. Programs/Activities undertaken as scheduled \_ ­­\_ ­\_ ­\_ ­\_
5. Punctuality of participants/ students/leaders/organizer \_ ­­\_ ­\_ ­\_ ­\_
6. Smooth flow on the different parts of the program

(orderly and snappy) \_ ­­\_ ­\_ ­\_ ­\_

**Phase III – Measuring Objectives (Completion)**

1. *Objectives 5 4 3 2 1*
2. The objectives are well defined \_ \_ \_ \_ \_
3. The objectives are in harmony with the vision, mission of

The Office of Student Survives and Welfare and the

University as well \_ \_ \_ \_ \_

1. The objectives are geared towards student’s welfare

and development \_ \_ \_ \_ \_

1. The objectives are known and clearly understood

by the students/leaders \_ \_ \_ \_ \_

1. The objectives are meaningful and significant to the

student’s life \_ \_ \_ \_ \_

*B. General Comments (Reflections)*

1. Is the program/activity worth undertaking? Why?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Problems encountered: 5 4 3 2 1
2. Logistics (supplies, equipments, facilities) \_ ­­\_ ­\_ ­\_ ­\_
3. Participations of students \_ ­­\_ ­\_ ­\_ ­\_
4. Commitment of leaders \_ ­­\_ ­\_ ­\_ ­\_
5. Guidance and supervision of coordinators \_ ­­\_ ­\_ ­\_ ­\_
6. Guidance and supervision of advisers \_ ­­\_ ­\_ ­\_ ­\_
7. Perseverance and dedication of student leaders \_ ­­\_ ­\_ ­\_ ­\_
8. Unity and team work of leaders \_ ­­\_ ­\_ ­\_ ­\_
9. Relevance and Significance of the activity/program \_ ­­\_ ­\_ ­\_ ­\_
10. Timeliness of the program/activity undertaken \_ ­­\_ ­\_ ­\_ ­\_

**Others,** please specify:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Insights for suggestions for improvement (preventive/corrective interventions)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*c. General Commendations*

a) To a Person

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b) To the Program/Activity

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c) To the Part and Process of the Activity

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_